

Instituto Cervantes Accreditation System for Centres (SACIC): Fees



2017 | Accreditation Services

Type of service	Accreditation Agency	Fees description	2017 Fees
Application	Instituto Cervantes	<p>Amount due by the candidate centre in order to process the application and start the accreditation process, including a verification of minimum requisites.</p> <p>This service is always processed at Instituto Cervantes headquarters and implies the elaboration of an initial technical and academic report.</p> <p>The payment needs to be done exclusively when submitting the accreditation application.</p>	€ 375
Annual Accreditation	Instituto Cervantes	<p>Accreditation service to access the different benefits associated to the accreditation: recognition and use of the logo and the denomination of "Centro Acreditado por el Instituto Cervantes", international promotion as accredited centre by the Instituto Cervantes, development and reflection of the centre's activity, orientation towards a continuous improvement.</p> <p>Amount due annually by the accredited centres during the extension of their accreditation contract.</p>	€ 1.800
New facilities verification	Instituto Cervantes	<p>Required service in case of change of the address/facilities that appear in the accreditation contract where a centre may have moved after being evaluated. This service includes a visit to centre to verify the new facilities and check its conditions as well as legal and security details.</p> <p>The centre also needs to cover all the travel expenses of the designated assessor related to the visit (transport, hotel and per diem) that are not included in this fee.</p>	€ 550

Sistema de Acreditación de Centros

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2017 | Evaluation Services

Type of service	Evaluation Agency	Fees description	2017 Fees
Centre Pre-evaluation	Any of the Evaluation Agencies recognized by the SACIC	Amount due just by the centres that would like to better prepare the evaluation previous to the accreditation. This service includes a visit to the facilities, a meeting with the staff, an analysis of the documentation that the centre needs to prepare and the elaboration of a recommendation report about their accreditation process. This service is optional . Any candidate centre can ask directly to be evaluated by an evaluation agency without completing the pre-evaluation service.	€ 1.000
Technical-academic Dictum	Any of the Evaluation Agencies recognized by the SACIC	Amount due by the centre for an evaluation service, including an evaluation visit to the centre, the issue of the technical-academic dictum and the elaboration of an evaluation report by the selected evaluation agency. This type of evaluation, also call evaluation model 1 of the SACIC , is required to have access to the accreditation as well as to process the second extension of the accreditation on the sixth year of contract. The centre also needs to cover all the travel expenses of the designated assessor related to the visit (transport, hotel and per diem) that are not included in this fee.	€ 1.750
Ratification Report	Either the Evaluation Agency selected for the previous evaluation or the Instituto Cervantes	Amount due by the centre for the evaluation service necessary to process the extension of the accreditation. This includes a ratification report done by either the Evaluation Agency selected for the previous evaluation or the Instituto Cervantes. There is no need of an evaluation visit as in the previous cases. This type of evaluation, also call evaluation model 2 of the SACIC , is required to process the first and third extension of the accreditation contract.	€ 1.200
Dictum revision/ non favourable report	Either the Evaluation Agency selected for the previous evaluation or the Instituto Cervantes	Amount due by the centre, either during the initial evaluation or during the following ratifications, in cases where the obtained dictum is non favourable. It can be requested only when fulfilling a certain requirements. The centre also needs to cover all the travel expenses of the designated assessor related to the visit (transport, hotel and per diem) that are not included in this fee.	€ 600

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* These prices include IVA for centres in Spain. For centres interested in the accreditation out of Spain, please check the SACIC prices with the Instituto Cervantes operating in your region.

Sample of evaluation and accreditation services that a centre assumes when signing the accreditation contract

Before the accreditation		
Application + EVALUATION (Technical-academic Dictum)		
During the accreditation		
First accreditation contract	1st year	Annual accreditation fee (pro rata according to the start date of the contract as accredited centre)
	2nd year	Annual accreditation fee
	3rd year	Annual accreditation fee
EVALUATION (Ratification Report for the first extension of the accreditation)		
1st extension of the accreditation contract	4th year	Annual accreditation fee
	5th year	Annual accreditation fee
	6th year	Annual accreditation fee
EVALUATION (Technical-academic Dictum for the second extension of the accreditation)		
2nd extension of the accreditation contract	7th year	Annual accreditation fee
	8th year	Annual accreditation fee
	9th year	Annual accreditation fee
EVALUATION (Ratification Report for the third extension of the accreditation)		
3rd extension of the accreditation contract	10th year	Annual accreditation fee
	11th year	Annual accreditation fee
	12th year	Annual accreditation fee

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